



Tuesday, June 27, 2017

**NOTICE OF EXECUTIVE SESSION AND SPECIAL SESSION OF THE COCONINO
COUNTY BOARD OF SUPERVISORS, BOARD OF DEPOSITS AND THE BOARDS OF
DIRECTORS OF THE COCONINO COUNTY FLOOD CONTROL DISTRICT,
COCONINO COUNTY JAIL DISTRICT,
COCONINO COUNTY PUBLIC HEALTH SERVICES DISTRICT,
COCONINO COUNTY LIBRARY DISTRICT,
KACHINA VILLAGE COUNTY IMPROVEMENT DISTRICT,
NORTH STARDUST AND ANTELOPE COUNTY IMPROVEMENT DISTRICT AND
THE TUSAYAN SPECIAL STREET LIGHTING DISTRICT**

PURSUANT TO A.R.S. § 38-431.02

**5:00 p.m. – Executive Session
Immediately followed by Special Session
6:00 p.m. – Special Session Public Hearings**

**Executive Session to be held in the Second Floor Conference Room
Special Session to be held in the First Floor Conference Room
219 E. Cherry Ave.**

The Board may change the order of the agenda at the time of convening the meeting or at any time during the meeting. Members of the Board of Supervisors will attend either in person or by telephone conference call. Work sessions and regular meetings are open to the public. Persons with a disability may request a reasonable accommodation by contacting the Clerk of the Board of Supervisors Office at 928-679-7144. Requests should be made as early as possible to allow time to arrange the accommodation.

Notice of Option to Recess in Executive Session

Pursuant to A.R.S. § 38-431.02, notice is hereby given to the members of the Board of Supervisors and to the general public that, at this meeting, the Board of Supervisors may vote to recess into Executive Session, which will not be open to the public, with the County's attorneys for legal advice and discussion on any item listed on the following agenda, pursuant to A.R.S. § 38-431.03 (A) (3).

Call to the Public for items not on the Agenda

After the pledge of allegiance, the Chairman will call on members of the public to speak on any item or area of concern not listed on the agenda. Items presented during the Call to the Public portion of the Agenda cannot be acted on by the Board of Supervisors. Individual Supervisors may ask questions of the public, but are prohibited by the Open Meeting law from discussing or considering the item among themselves until the item is officially placed on the Agenda. Individuals are limited in their presentations.

Consent Agenda

All matters under Consent Agenda are considered by the Board of Supervisors to be routine and will be enacted by a single motion. If discussion is desired on any particular consent item that item will be removed from the consent agenda and will be considered separately.

Speaking During a Public Hearing

After staff and applicant presentations for specific public hearing items, the Chairman will open the public hearing and ask for comments from the public. Those who fill out a speaker's form will be called on first. You do not need to fill out a speaker's form to speak.

As a reminder, if you are carrying a cell phone, computer, two-way radio, or other sound device, we ask that you silence it at this time to minimize disruption of today's meeting.

Executive Session:

1. Discussion and consultation with attorney to review new settlement proposals and possible instructions to attorney pursuant to A.R.S. 38-431.03(A)(4) and receipt of legal advice pursuant to A.R.S. 38-431.03(A)(3) regarding Westglen MPH LLC v. Coconino County (TX2016-001284). **County Attorney**
2. Discussion of purchase, sale or lease of real property. The Board of Supervisors may convene in executive session pursuant to Ariz. Rev. Stat. -38-431.03(A)(7) to discuss or consult with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property. **Facilities**

Special Session:

Call to Order:

Pledge of Allegiance:

Call to the Public:

Board of Supervisors Consent Agenda:

3. Approve the minutes from the Board of Supervisors' meetings held on June 6, 2017 and June 13, 2017.
4. Ratify and/or approve all warrants, electronic fund transfers, and other payments as listed on the agenda. An itemized list of the below-numbered claims is filed in the official records of the Coconino County Board of Supervisors.

<u>Run Date</u>	<u>Warrant Numbers</u>	<u>Computer Register Totals</u>
06/15/17	91708382-91708563	\$1,472,487.38
06/15/17	EFT 7812-7841	\$47,679.80

5. Approve Community Grant funding from District 3 in the amount of \$200 to United Highlands Fire Fighters for community firewise education. **Board of Supervisors**
6. Acknowledge and accept for filling the appointments by the Mormon Lake Fire District Board of Directors of Ralph King for a term expiring in 2020 and Connie Laird for a term expiring in 2018; by the Junipine Fire District Board of Directors of Charles Bement for a term expiring in 2018 and Joseph English for a term expiring in 2020; and by the Forest Lakes Fire District Board of Directors of Dennis Massion for a term expiring in 2018. **Board of Supervisors**
7. Approve a one-time funding request and budget adjustment in the amount of \$20,000, from FY17, to partner with Flagstaff Arts Council in support of the cost of an independent third party feasibility study to explore the expansion of the Coconino Center for the Arts. **Board of Supervisors**
8. Approve an Intergovernmental Agreement by and between Northern Arizona University, the Jail District, and Coconino County Sheriff's Office for the Sharing of Public Health Data to further the development of evidence-based interventions, share information that may inform policy changes, and ultimately lead to more effective public health and detention practices. **County Attorney**

9. Approve the First Amendment to the Intergovernmental Agreement (IGA) between the City of Flagstaff and Coconino County for a second Court Information Systems Specialist to provide information technology services to the Courts. **Courts**
10. Approve an Intergovernmental Agreement by and between Arizona Department of Economic Security (“ADES”) as Lessor, and Coconino County, as Lessee, to lease the building located at 220 N. Leroux Street, Flagstaff, AZ 86001 starting on July 1st, 2017 through June 30, 2022 for an initial amount of \$36,000 annually. **Facilities**
11. Approve a Quit Claim Deed for the transfer of the property located at 391 Forest Road, Sedona, Arizona, (APN 401-17-019E), from Coconino County to Sedona Fire District. **Facilities**
12. Approve an Independent Contractor Agreement for Professional Design Services, by and between APMI Inc., and Coconino County, for Medical Examiner Professional Design Services related to recently acquired property located at 4402 E. Huntington Drive, Flagstaff, AZ 86004 initiating on June 28, 2017 through January 31, 2018 for the amount of \$253,342. **Facilities**
13. Approve an Independent Contractor Agreement for CMAR Pre-Construction Services by and between, Kinney Construction Services (KCS) Inc. and Coconino County, for Medical Examiner CMAR Pre-Construction Services related to recently acquired property located at 4402 E. Huntington Drive, Flagstaff, AZ 86004 initiating on June 28, 2017 through January 31, 2018 in the amount of \$78,068. **Facilities**
14. Resolution 2017-41 Personnel Policy Revisions: Immigration Law Compliance, 1.4; Travel Policy, 3.3; Dress Code and Appearance, 3.6; Volunteer Policy, 3.13; Public Records Requests, 5.1; Personal Data Changes, 5.4. **Human Resources**
15. Discussion and possible approval of employment agreement for Cynthia Seelhammer to serve as County Manager and authorization for Chairwoman Elizabeth C. Archuleta to sign the agreement on behalf of the Board of Supervisors. Pursuant to ARS 38-431.03 (A) (1), the Board may vote to enter into Executive Session. **Human Resources**
16. Approve the Second Contract Extension of the Juvenile Court Contract Counsel Agreement between Coconino County and the Law Office of Daniel B. Kaiser, P.C., and Harris and Winger, P.C., for legally mandated court representation of indigent adults, juveniles and children in delinquency, dependency, severance, Title 8 guardianships and criminal matters in the amount not to exceed \$62,500 for Fiscal Year 2017-2018. **Legal Defender**

17. Approve the First Extension of the Indigent Criminal Defense Contract Agreement between Coconino County and Erika Arlington, Esq. and The Law Office of Daniel B. Kaiser, P.C., and Antol & Hance, P.C., for legally mandated court representation of indigent individuals charged with criminal acts in the Criminal and Juvenile Courts in the amount not to exceed \$52,000, for Fiscal Year 2017-2018. **Legal Defender**
18. Appoint Diana White and Breyaunna Smith to the Coconino County African American Advisory Council for a six-year term to expire June 27, 2022. **Public Affairs**
19. Approve the first renewal of the Agreement with Peak Engineering, Inc. and the County for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Public Works**
20. Approve the award of RFP 2017-103 “Public Works Computerized Maintenance and Asset Management System (CMAMS)” to Lucity Inc. as the firm with the highest consensus scoring. **Public Works**
21. Approve the Agreement with Lucity, Inc. based on RFP 2017-103 “Public Works Computerized Maintenance and Asset Management System (CMAMS)” in the amount of \$313,800.00. **Public Works**
22. Approve the transfer of forty - 20 foot surplus concrete jersey barriers to City of Globe on behalf of Cobre Valley Regional Medical Center, a critical care hospital. **Public Works**
23. Approve the Intergovernmental Agreement (IGA) between Coconino County Education Service Agency and Yavapai Education Service Agency for the Special Education Fee for Service Contract Program and other services for a ten year period beginning June 27, 2017. **Superintendent of Schools**
24. Approve Resolution No. 2017-35, accepting Amendment #2 to the Intergovernmental Agreement-SABG-GR-16-040116-03 with the Governor’s Office “Substance Abuse Block Grant” in the amount of \$40,000.00 and budget adjustment in the amount of \$40,000.00 for the period of October 1, 2016 through September 30, 2017. **Superintendent of Schools**
25. Approve Resolution 2017-39, approving a Certificate of Removal and Abatement Purging Record of Tax, Penalty and Interest on Personal Property per ARS Title 42 Article 8. **Treasurer**

The Board will resolve as the Board of Deposits Board of Directors.

Board of Deposits Consent Agenda:

26. Approve Resolution 2017-40, approving a Business Loan Agreement (Coconino County Districts Revolving Line of Credit) with JP Morgan Chase Bank, N.A.

Treasurer

The Board will resolve as the Flood Control District Board of Directors.

Flood Control District Consent Agenda:

27. Approve the first renewal of the Agreement with Peak Engineering, Inc. and the County Flood Control District for on-call professional engineering services from August 1, 2017 to July 31, 2018, up to \$250,000 per project. **Flood Control**

The Board will resolve as the Board of Supervisors.

Public Hearing - Final County Budget Adoption – 6:00 p.m.:

28. Public Hearing, consideration and adoption of the Truth in Taxation to receive public input on the Coconino County primary tax rate and levy increase in property taxes for a total primary property tax levy of \$9,360,359. **Finance**
29. Public hearing, consideration and adoption of Resolution 2017-37, for the FY2018 Final Budget for Coconino County in the amount of \$192,652,346. **Finance**
30. Public hearing, consideration and adoption of the FY2018 Final Budget for the Fire District Assistance Tax (FDAT) in the amount of \$1,648,531. **Finance**

The Board of Supervisors will resolve as Coconino County Flood Control District Board of Directors.

31. Public hearing, consideration and adoption of the Truth in Taxation to receive public input on the Coconino County Flood Control District secondary tax rate and levy increase in property taxes, for a total secondary property tax levy of \$2,606,609. **Finance**
32. Public hearing, consideration and adoption of the FY2018 Final Budget for the Coconino County Flood Control District in the amount of \$2,051,734. **Finance**

The Coconino County Flood Control District Board of Directors will resolve as the Board of Supervisors.

The Board of Supervisors will resolve as the Coconino County Jail District Board of Directors.

33. Public hearing and adoption of the FY2018 Final Budget for the Coconino County Jail District in the amount of \$23,252,920. **Finance**

The Coconino County Jail District Board of Directors will resolve as the Board of Supervisors.

The Board of Supervisors will resolve as the Coconino County Public Health Services District Board of Directors.

34. Public hearing, consideration and adoption of the Truth in Taxation to receive public input on the Coconino County Public Health Services District secondary tax rate and levy increase in property taxes, for a total secondary property tax levy of \$4,121,328. **Finance**
35. Public hearing, consideration and adoption of the FY2018 Final Budget for the Coconino County Public Services Health District in the amount of \$15,654,701. **Finance**

The Coconino County Public Health Services District Board of Directors will resolve as the Board of Supervisors.

The Board of Supervisors will resolve as the Coconino County Library District Board of Directors.

36. Public hearing, consideration and adoption of the Truth in Taxation to receive public input on the Coconino County Library District secondary tax rate and levy increase in property taxes, for a total secondary property tax levy of \$4,213,645. **Finance**
37. Public hearing, consideration and adoption of the FY2018 Final Budget for the Coconino County Library District in the amount of \$4,358,279. **Finance**

The Coconino County Library District Board of Directors will resolve as the Board of Supervisors.

The Board of Supervisors will resolve as the Kachina Village Improvement District Board of Directors.

38. Public hearing, consideration and adoption of the FY2018 Final Budget for the Kachina Village Improvement District (KVID) in the amount of \$1,803,134. **Finance**

The Kachina Village Improvement District Board of Directors will resolve as the Board of Supervisors.

The Board of Supervisors will resolve as the North Stardust and Antelope County Improvement District Board of Directors.

39. Public hearing, consideration and adoption of the FY2018 Final Budget for the North Stardust and Antelope County Improvement District in the amount of \$18,865. **Finance**

The North Stardust and Antelope County Improvement District Board of Directors will resolve as the Board of Supervisors.

The Board of Supervisors will resolve as the Tusayan Special Street Lighting District Board of Directors.

40. Public hearing, consideration and adoption of the FY2018 Final Budget for the Tusayan Special Lighting District in the amount of \$11,400. **Finance**

The Tusayan Special Street Lighting District Board of Directors will resolve as the Board of Supervisors.

Public Hearing:

41. Public Hearing and recommendation to the AZ Department of Liquor Licenses and Control an application for an Interim Permit and Person Transfer for Blake Alan Rolley, License #09030030 of DP Market, located at 6990 Lumberjack Blvd, Flagstaff, AZ 86004. **Board of Supervisors**

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Coconino County Administration Building, 219 East Cherry Avenue, Flagstaff, Arizona, on this Date: _____ at _____ am / pm (circle one) in accordance with the statement filed by the Coconino County Board of Supervisors with the Clerk of the Board. Dated this _____ day of _____, 2017.

Wendy Escoffier, Clerk of the Board